

Voice Lessons with Kelly Kudlik

STUDIO POLICIES

TUITION

Tuition is due in advance. If paying weekly, payment for the upcoming lesson is due at the end of the current lesson. If paying monthly, payment for the upcoming month is due at the end of the last lesson of the month. Payments may be made in cash, by personal check payable to your instructor, or by Venmo/PayPal/Zelle. Tuition is non-refundable.

ATTENDANCE

Consistency is crucial when studying voice. Regularly attending weekly lessons and practicing between lessons is fundamental to your development as an artist. A minimum of 24-hours' notice is required to cancel lessons. If less than 24-hours' notice is provided, students will be charged for the missed lesson.

ILLNESS

In consideration for the instructor and others, students should not attend lessons when ill. Please notify your instructor as early as possible if you must miss a lesson due to illness. 24-hours' notice is preferable, but when this is not possible due to sudden onset of illness, please call first thing in the morning on the day of your lesson if you must cancel.

DISCONTINUING LESSONS

A minimum of two weeks' notice is required to discontinue regular lessons. If less than two weeks' notice is given, the student will be charged the tuition fee for two additional lessons. Tuition fees are non-refundable.

MATERIALS

Voice students should bring a 3-ring binder, a pencil, a water bottle, and a recording device of some kind with them to each lesson. Your instructor will give you music and study materials to keep in your binder.

HOLIDAYS

The following holidays are observed. Students will not be scheduled or charged for lessons on these days.

- New Year's Eve
- New Year's Day
- Easter Sunday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve
- Christmas Day

MAKE-UP LESSONS

Students and parents are asked to understand that, because the instructor continues to be active in studying and performing, occasionally scheduling conflicts arise, making it necessary to re-schedule or suspend lessons for a short time. In these cases, notice will be provided, and every effort will be made to reschedule the lesson. Students will not be charged for lessons cancelled by instructors.

I, the undersigned, affirm that I am freely signing this agreement. I have read this form and fully understand that by signing this form, I am agreeing to the Studio Policies that Kelly Kudlik is putting forth for teaching voice lessons.

Student Signature: _____ Date: _____

If Student is a Minor:

Parent/Guardian Signature: _____ Date: _____